The SCIAA will be conducting an Athletic Liability Assessment (ALA) also known as a school visit on a random basis. The school visit is a periodic check to ensure that schools are complying with Shelby County Schools (SCS) district policies and Tennessee State laws. The required information that will be checked is listed on the Athletic Director’s Checklist. Any coach or student-athlete without the required documentation is ineligible to participate in SCS athletic programs.

The athletic director (AD) will be notified when their school has been randomly selected. They will be contacted with a date and time the visit is to take place. The visit will not occur prior to the official start of the sport season as listed by TSSAA/TMSAA. Visits are conducted for each season: fall, winter and spring. A visit can be all inclusive for any sports currently in season and any sports that have previously been in season for the current school year. It will not include sports whose seasons have not yet begun. Example A, a school visit scheduled in December can include all fall and winter sports, but will not include spring sports. Example B, a school visit conducted in April can include every sport the school participated in for the entire school year.

The penalty for missing required items is as follows:

1. On the initial visit a school will be fined $50
2. The AD will receive a copy of the ALA at the conclusion of the visit
   1. If a follow up is needed, a notice will be sent to the principal
3. The deficient items that were noted during the visit will be listed
   1. The AD will be given a specific timeframe to get all deficient items corrected
4. Once all items have been corrected the Principal or other designated administrator must sign the back of the form indicating that all noted deficiencies were corrected and that all active student-athletes and coaches are in compliance
5. Failure to meet the given timeline for corrections will result in a referral to Risk Management for non-compliance